

## Rockingham County Cares Fund

### Introduction

The **Rockingham County Cares Fund** at The Community Foundation of Harrisonburg & Rockingham County (TCFHR) was created for the purpose of supporting Rockingham County individuals and families via nonprofits by addressing necessary expenditures due to the ongoing COVID-19 public health emergency.

In June 2020, funding was made available to Rockingham County under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security (CARES Act). The CARES Act established the Coronavirus Relief Fund (CRF) and appropriated \$150 billion to distribute to States and certain local governments; the District of Columbia; U.S. Territories; and Tribal governments.

The County granted a \$250,000 portion of this funding to establish the Rockingham County Cares Fund to support local nonprofits via grants.

#### **Grant Guidelines, Basic Eligibility & Timeline**

The **Rockingham County Cares Fund** will provide grants, that meet eligibility criteria, to nonprofit organizations. Applications will be reviewed and, if approved, processed within one week of review. Grant applications will be accepted starting October 15, 2020. Applications will be reviewed by a committee of Rockingham County representatives. The last day to submit an application is October 28, 2020 at 5:00 pm.

#### **Eligibility:**

- Grants are limited to 501(c)(3) nonprofit organizations and groups fiscally sponsored by a 501(c)(3) nonprofit organization. We are not able to fund **individuals** or **businesses** directly, labor unions, or other 501(c)(4), 501(c)(5) and 501(c)(6) organizations.
- Have local leadership in the form of a board of directors or advisory committee, local financial support, and local program management and accountability.
- TCFHR honors the rich diversity of our community and promotes equal opportunities for all people. TCFHR supports organizations, projects and programs that do not illegally discriminate on the basis of race, color, religion, national origin, sex, gender identity, sexual orientation, age, disability or any other protected characteristics. TCFHR does not knowingly award grants to organizations that illegally discriminate in their hiring, those they accept as volunteers or the clients they serve.

#### **Specific Requirements:**

- Nonprofit organization must have a principal place of business located within or serving the County or with substantial activities occurring within Rockingham County, and with organizational missions and **relief efforts focused on children's services, and on basic needs such as utilities, shelter, food, and other COVID-19 relief efforts.**
- Have been legally established 501c3 nonprofit organization as of February 2020.
- The CARES Act provides that funds may only be used to cover costs that: (1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (2) Were not accounted for in the budget most recently approved as of March 27, 2020; and (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
- If you have already received CARES Act funding, you are eligible to apply however you can not use a Rockingham County Cares Fund grant to support losses or expenses already covered by March 23rd CARES Act legislation that you already received.
- Applicants will be required to acknowledge and agree that the grant funds will be used only to reimburse expenses that were incurred due to the COVID-19 crisis. Applicants shall further acknowledge that if funds are not expended in a consistent manner, the funds are subject to be returned to TCFHR by December 30.
- Applicants must follow standard procedures and federal guidelines to ensure grants funds are distributed in a timely manner for designated purposes.
- Applicants must agree to submit reporting of all expenditures by January 15, 2021 to The Community Foundation of Harrisonburg & Rockingham County who will then provide these reports to Rockingham County.

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### Reporting/Documentation Requirements:

The following documentation and reporting will be required of ALL grant recipients:

- Household - Full Address & contact information (to verify County residency)
- Number of children in the household
- How COVID-19 has created a need for financial assistance

#### For NPOs providing Utility Assistance, the following is also required:

- Type of utility assistance requested: Electric, Gas, Oil, Water

#### For NPOs assisting with Childcare, the following is also required:

- Age/Grade of child
- RCPS school affiliation (if applicable)
- \$ amount of assistance provided for each family/child

#### For NPOs assisting with Food, the following is also required:

- Number of Rockingham County households assisted

### Timeline:

- **October 28, 2020 at 5pm - Application Due Date**
- **November 2, 2020 - Applications reviewed**
- **November 6, 2020 - Grant checks processed and mailed**
- **December 30, 2020 - All unused funds must be returned by NPO to TCFHR**
- **January 15, 2021 - Grant report on how funds were spent is due to TCFHR**

**Please submit completed applications to:**

The Community  
Foundation of Harrisonburg  
& Rockingham County

**ann@tcfhr.org**

### Questions?

#### Contact:

Ann Siciliano  
Director of Program Services TCFHR  
ann@tcfhr.org  
540-432-3863

## Rockingham County Cares Fund

### Application

\*Required Fields

Organization Name*:	
Address 1*:	
Address 2:	
City*:	
State*:	
ZIP Code*:	
Phone*:	
Federal Tax ID #*:	
Physical Location(s) if different from mailing address:	
First Name*:	
Last Name*:	
Contact Title*:	
Phone (if different from above)	
Email*:	
Year founded*:	
My request is in the area of* :	<input type="checkbox"/> Children's Services <input type="checkbox"/> Utilities <input type="checkbox"/> Shelter <input type="checkbox"/> Food <input type="checkbox"/> Other COVID-19 relief efforts
Estimate # of individuals/ households served with this funding request*:	<input type="checkbox"/> Individuals <input type="checkbox"/> Households
Please indicate how many adults and how many children are being served with this funding request*:	<input type="checkbox"/> Adults <input type="checkbox"/> Children (0-18 years of age)

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<p>Amount Requested*:</p>	
<p>Outline the impact of COVID-19 on those you serve*:</p> <p>Please describe how COVID-19 has impacted the individuals and households you serve. Please remember only to discuss in relationship to the dates of March 27, 2020 -December 30, 2020.</p>	
<p>Utilization of Funds*:</p> <p>Please describe how you would utilize funds to to address the impact of the COVID-19 public health emergency on your organization. Specifically, eligible expenses for the Rockingham County Cares Fund include relief efforts focused on the areas of children's services, and basic needs such as utilities, food, shelter and other COVID-19 relief efforts. Please remember funds may only be applied as described in the grant guidelines. Please be as specific as possible with amounts.</p>	

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<p><b>Other Sources of Funding*:</b></p> <p>Please list <u>all other sources</u> of funding you have received during the COVID-19 crisis. This includes grants your organization may have received from funds administered by TCFHR.</p>	
<b>Signatures and Submission</b>	
<p><b>Non-Discrimination :</b></p> <p>My signature certifies that my organization does not illegally discriminate on the basis of race, color, religion, national origin, sex, gender identity, sexual orientation, age, disability or any other protected characteristics.</p>	
<p><b>Staff Check Box*:</b></p> <p>Please enter the name and title of the staff person who is acknowledging submission. If no staff, then enter name and title (if applicable) of an appropriate volunteer.</p>	
<p><b>Executive Director Approves*:</b></p> <p>By my signature, I certify that information contained in this application is true and accurate, and I approve its submission.</p>	